

Bendemeer Community Hall Committee – Meeting Minutes Page 1

<i>Type of Meeting:</i> Annual General	<i>Location:</i> Bendemeer Community Hall	<i>Date:</i> Tuesday, 23 rd July 2019
<i>Meeting Start:</i> 12.15pm	<i>Chairperson:</i> Kerry Brown	<i>Meeting Finish:</i> 12.40pm

<i>Attendance:</i> Winston & Anne Doak, Margaret Hemmings, Glen Wilkinson, Kerry & Carolann Brown, Jeanette Dietrich, Jodie Archer (TRC).		
<i>Apologies:</i> Krystal McGann, Tiarni Heemskerk, Jan Farrell Jaki Dressing, Alison Smith, Trish O'Toole.		

The Chairperson moved that the apology be accepted, 2nd by Margaret and **carried**.
 The Chairperson, Kerry Brown then welcomed members.

Minutes of Previous Annual General Meeting

The minutes of the previous meeting, 19th June, 2018 were reviewed and moved by the Chair that they were a true & accurate record, 2nd by Glen, and **carried** by the meeting.

See Annual Report for 2018 – 2019 as to activities completed.	Annual Report as attached.
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Booking Officer Report: Winston Doak reported that the Hall usage is outlined in the Treasurer's prepared Report.

Correspondence

<i>Incoming</i>	<i>Outgoing</i>
Emails between Committee members re organizational matters as required.	Emails between Committee members re organizational matters as required.
Bios of Country music artists.	Purchase of APRA licence. Payment of electricity accounts.

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Treasurers Report: Moved Winston, that this report be accepted.

<i>Account Balances:</i>	
Balance: \$4723.19; as per bank statement of June, 2018 to \$3453.04 as at 22nd July, 2019.	Treasurer's Yearly Report 2019 as attached. Hall was hired 12 times in this reporting period.
Moved: Winston/Anne	Seconded: Margaret
	Carried.

VOTING IN of 2019-2020 Committee:

Jodie Archer of TRC acted as Returning Officer for the Bendemeer Town Hall Committee's Election.

CHAIRPERSON: Kerry Brown, Nom. Glen & acc. by Kerry. 2nd Margaret Agreed.

TREASURER: Anne and Winston Doak, Nom. Margaret & acc. by Anne/Winston. 2nd Kerry Agreed.

BOOKING OFFICER: It was decided that with the contact through the hall's Facebook page(Kerry) and Kerry's contact details through TRC site that treasury & chairperson act in concert and the advertised phone numbers up on the hall (Doak's & Brown's landlines) would fulfil the needs of bookings.

SECRETARY: Carolann Brown, Nom. Anne & acc. by Carolann. 2nd Winston Agreed.

ASSISTANT SECRETARY: Margaret, Nom. Carolann & acc. by Margaret 2nd Glen Agreed.

COMMITTEE MEMBERS: Jan Farrell and Glen Wilkinson and Jeanette Dietrich indicated their willingness to operate as a committee and with offers to help where needed from Verity Treeve, Alison Smith, Trish O'Toole, Jaki Dressing and Karen Roudenko.

Kerry thanked Jodie and all who 'put up their hand' for their generosity in offering to work together for the benefit of the hall and the community over the next year.

Next AGM to be held in June -July 2019 in line with Council requirements.

Chairperson _____

Secretary _____